

# MINUTES

## **REGULAR MEETING**

**APRIL 25, 2017**

### STATEMENT

Notice of this meeting has been given by the Township Council in the following manner:

- ◆ On January 4, 2017 a written notice was filed with the Burlington Township Clerk, posted on the Burlington Township bulletin board, and website. Also, a written notice was mailed to the Burlington County Times, the Courier Post and the Trenton Times via certified mail.

<b>PRESIDENT PRO-TEM:</b>	Michael K. Cantwell
<b>COUNCIL MEMBERS:</b>	Carl M. Schoenborn
	George M. Kozub
	Robert W. Jung
	E.L. Pete Green
	Patricia M. Siboczy
<b>ABSENT:</b>	Joyce R. Howell

President Pro-Tem Cantwell called the meeting to order and asked everyone to stand and join in the Pledge of Allegiance lead by Kaley Wisnewski.

### CERTIFICATES OF RECOGNITION PRESENTED TO THE FOLLOWING:

- *Burlington Township Wrestling Team*

Mayor Carlin read for the record:

The Burlington Township youth wrestling team competes in the Grapevine Wrestling League which consists of 25 teams across southern and central New Jersey. There are approximately 1,000 wrestlers in the league. The Burlington Township team has 32 wrestlers, 5 of which qualified for the leagues "Best of the Best" tournament.

The Best of the Best tournament is the league's premier season ending tournament in which only the best wrestlers from each team participate. Usually only 15% of the league's wrestlers participate.

April 25, 2017

Of the 5 participants, two wrestlers took 1<sup>st</sup>, one wrestler took 3<sup>rd</sup>, one wrestler took 4<sup>th</sup> and one wrestler had to withdraw due to injury.

At this time, Mayor Carlin and Councilman Green presented Certificates of Recognition to the below listed athletes from the Burlington Township Wrestling Team.

## CERTIFICATE OF RECOGNITION



*On behalf of the Mayor and Council of the Township of Burlington, we are pleased to recognize  
Burlington Township Youth Wrestling Team*

*Kevin Arline*

*Ethan Wisnewski*

*Anthony Cook*

*Logan Kahrs*

*Cole Cook*

*Ed Cook – Coach*

*Kevin Arline – Assistant Coach*

*For being placed as qualifiers in the “Best of the Best” 2017 Tournament. Your accomplishment brings deserved pride to your community, your school, your family and yourself. It is therefore with great pride the Mayor and Council of Burlington Township is most pleased to present this recognition.*

*Presented this day 25<sup>th</sup> of April 2017*

*Brian J. Carlin*  
Mayor

*Joyce R. Howell*  
President of Council

*Walter J. Carter*  
Administrator

## CERTIFICATE OF RECOGNITION



*On behalf of the Mayor and Council of the Township of Burlington, we are pleased to recognize  
Burlington Township Youth Wrestling Team*

April 25, 2017

## *Kevin Arline*

*For achieving 1<sup>st</sup> place in the “Best of the Best” 2017 Tournament. Your accomplishment brings deserved pride to your community, your school, your family and yourself. It is therefore with great pride the Mayor and Council of Burlington Township is most pleased to present this recognition.*

*Presented this day 25<sup>th</sup> of April 2017*

*Brian J. Carlin*  
Mayor

*Joyce R. Howell*  
President of Council

*Walter J. Corter*  
Administrator

- *The 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team*

Mayor Carlin read for the record individual statistics for each of the players before Councilwoman Siboczy and himself presented the Certificates of Recognition to the below listed athletes from the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

## **CERTIFICATE OF RECOGNITION**



*On behalf of the Mayor and Council of the Township of Burlington, we are pleased to recognize  
The 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team*

*Sean Heffernan  
Luis Gaddy  
Baron Davis*

*Tatum Hayes  
Elijah Satchel  
Isaiah N'Diaye*

*Caleb Lundy  
Irving Singletary  
William Felder*

*William Felder and Adrian Davis – Coaches*

*For winning the League Championship. Your accomplishment brings deserved pride to your community, your school, your family and yourself. It is therefore with great pride the Mayor and Council of Burlington Township is most pleased to present this recognition.*

*Presented this day 25<sup>th</sup> of April 2017*

*Brian J. Carlin*  
Mayor

*Joyce R. Howell*  
President of Council

*Walter J. Corter*  
Administrator

*April 25, 2017*

At this time, President Pro-Tem Cantwell called on Council for any comments.

Councilman Schoenborn, Councilman Kozub and Councilman Jung individually thanked and congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team on their wins and thanked both the coaches and parents for their dedication.

President Pro-Tem Cantwell called for a five-minute recess. After a brief recess during which photos were taken, President Pro-Tem Cantwell called the meeting back to order.

### **MOTION TO PAY BILLS**

Motion made by Councilman Kozub, seconded by Councilman Schoenborn, to pay bills that have been approved.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

### **ACCEPTANCE OF MINUTES**

Regular Meeting – April 11, 2017

Motion made by Councilman Kozub, seconded by Councilman Green, to approve minutes as submitted.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

### **DISPOSITION OF BIDS RECEIVED 4/6/2017**

President Pro-Tem Cantwell called on the Engineering Department for a report and recommendation.

April 25, 2017

Mr. Hatfield reported that in accordance with his letter dated April 10, 2017 to Mayor Carlin he is recommending that Contract 2016-09 for Mill and Overlay of Various Streets be awarded to R.E. Pierson Construction Company, in an amount not to exceed \$192,897.48.

RESOLUTION  
2017-R-069

RESOLUTION AUTHORIZING AWARD OF BID  
FOR MILL AND OVERLAY OF VARIOUS STREETS  
TO R.E. PIERSON CONSTRUCTION COMPANY IN AN  
AMOUNT NOT TO EXCEED \$192,897.48  
(CONTRACT NO. 2016-09)

Motion made by Councilman Kozub, seconded by Councilman Schoenborn, to adopt resolution.

On roll call the following vote was recorded.

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

WRITTEN REPORTS OF OFFICIALS

1) Municipal Court's report for the month of March, 2017 shows total receipts of \$55,537.47, remitted to the Treasurer.

CORRESPONDENCE

Letter dated April 12, 2017 from Harry R. Stevens addressed to Mayor Carlin and Council, regarding his intent to retire from his position in the Burlington Township Public Works Department effective June 1, 2017.

Letter dated April 24, 2017 from Burlington Township High School Cheerleaders and Coaches addressed to Mayor Carlin and Council expressing their gratitude, recognizing and celebrating their successful season.

Letter dated April 21, 2017 from Tom and Joann Loughrey addressed to Mayor Carlin expressing their appreciation for the Public Works employees who cleaned up the area off of Lippincott Avenue and behind Hixon Drive.

April 25, 2017

**PUBLIC PORTION**

At this time, President Pro-Tem Cantwell opened the floor to the public for their views and comments. There being no speakers, President Pro-Tem Cantwell closed the floor to the public.

**ORDINANCES - SECOND READING**

ORDINANCE  
2017-OR-006

AN ORDINANCE OF THE TOWNSHIP OF BURLINGTON, COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY ESTABLISHING SPEED LIMITS ON DULTY'S LANE

President Pro-Tem Cantwell opened the floor to the public. There being no speakers, President Pro-Tem Cantwell closed the floor to the public.

Motion made by Councilman Jung, seconded by Councilwoman Siboczy, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

**ORDINANCE**  
**2017-OR-007**

**ORDINANCE ADOPTING THE REDEVELOPMENT PLAN FOR BLOCK 147, LOTS 1, 1.02,  
3.01 AND 13 PREPARED BY THE BURLINGTON TOWNSHIP PLANNING BOARD  
DATED FEBRUARY 20, 2017 ENTITLED "DCT/McCOLLISTER'S TRACT  
REDEVELOPMENT PRELIMINARY INVESTIGATION AND REDEVELOPMENT PLAN"**

**President Pro-Tem Cantwell opened the floor to the public. There being no speakers,  
President Pro-Tem Cantwell closed the floor to the public.**

**Motion made by Councilman Schoenborn, seconded by Councilman Kozub, to  
adopt this ordinance on second reading.**

**On roll call the following vote was recorded:**

April 25, 2017

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

ORDINANCES - FIRST READING

None.

PROFESSIONAL SERVICE RESOLUTIONS

RESOLUTION  
2017-R-070

- A) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR M & R WILDLIFE REMOVAL, INC. FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2017

Motion made by Councilman Green, seconded by Councilman Kozub to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

RESOLUTION  
2016-R-071

- B) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR SELF INSURANCE MANAGEMENT AGENCY INC. AS INSURANCE CLAIMS HANDLING SERVICES FOR THE YEAR 2017

Motion made by Councilman Kozub, seconded by Councilman Jung to adopt all resolutions.

On roll call the following vote was recorded:

*April 25, 2017*

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

RESOLUTION  
2016-R-072

C) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR QUAL-LYNX AS LIABILITY CLAIMS ADJUSTER FOR THE YEAR 2017

Motion made by Councilman Schoenborn, seconded by Councilwoman Siboczy to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

RESOLUTION  
2016-R-073

D) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR ALAIMO GROUP CONSULTING ENGINEERS AS TOWNSHIP PLANNER FOR THE YEAR 2017

Motion made by Councilman Schoenborn, seconded by Councilman Jung to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.  
NAYS: None.  
ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.



*April 25, 2017*

RESOLUTION  
2016-R-074

- E) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR WILLIAM J. BARRETT, ESQUIRE OF THE GEORGE T. KOTCH LAW FIRM TO PROVIDE WORKERS' COMPENSATION ATTORNEY SERVICES FOR THE YEAR 2017

Motion made by Councilman Kozub, seconded by Councilman Green to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

RESOLUTION  
2016-R-075

- F) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICE AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR McMANIMON, SCOTLAND AND BAUMANN, LLC AS BOND COUNSEL FOR THE YEAR 2017

Motion made by Councilman Jung, seconded by Councilwoman Siboczy to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

**RESOLUTIONS**

President Pro-Tem Cantwell called on the Township Clerk to read all the resolutions before roll call vote is taken.

*April 25, 2017*

RESOLUTION  
2017-R-076

- A) RESOLUTION AUTHORIZING REFUNDS TO CERTAIN PROPERTY OWNERS WITHIN THE TOWNSHIP OF BURLINGTON

RESOLUTION  
2017-R-077

- B) RESOLUTION APPROVING CHANGE ORDER NO. 1 (FINAL) TO LANCE ELECTRIC, INC. FOR SKIMMER ADAMS FIELD LIGHTING REPLACEMENT (CONTRACT NO. 216-11)

RESOLUTION  
2017-R-078

- C) RESOLUTION APPROVING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF NORTH HANOVER FOR A CERTIFIED RECYCLING PROFESSIONAL (CRP)

RESOLUTION  
2017-R-079

- D) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RETIREMENT LETTER FROM TOWNSHIP EMPLOYEE HARRY R. STEVENS

Motion made by Councilman Jung, seconded by Councilwoman Siboczy to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried.

**MOTIONS REQUIRED**

None.

**MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS**

*April 25, 2017*

Mayor Carlin made the following appointment:

- A) Appointment of Richard Tims, II as Mechanic Auto Repairs in the Department of Public Works, effective April 17, 2017.

**ORAL REPORTS OF OFFICIALS OTHER THAN THE MAYOR**

TOWNSHIP ADMINISTRATOR: Mr. Corter congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

Mr. Corter also thanked and congratulated Eileen Liss on Clean Up Day.

TOWNSHIP SOLICITOR: No report.

TREASURER/CFO: No report.

TAX COLLECTOR: No report.

DIRECTOR OF PUBLIC SAFETY: No report.

DIRECTOR OF PUBLIC WORKS: Mr. Fazekas congratulated and wished Harry Stevens well in his retirement.

DIRECTOR OF RECREATION: No report.

CONSTRUCTION OFFICIAL: No report.

TOWNSHIP CLERK: No report.

TOWNSHIP ENGINEER: No report.

**REPORTS OF COUNCIL MEMBERS**

COUNCILWOMAN SIBOCZY: Councilwoman Siboczy congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

Councilwoman Siboczy also congratulated Harry Stevens on his retirement.

COUNCILMAN GREEN: Councilman Green expressed his condolences to the Wright Family.

Councilman Green thanked and congratulated Eileen Liss on Clean Up Day.

*April 25, 2017*

Councilman Green also congratulated Harry Stevens on his retirement.

COUNCILMAN JUNG: Councilman Jung congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

Councilman Jung congratulated Eileen Liss on Clean Up Day.

Councilman Jung congratulated Harry Stevens on his retirement.

Councilman Jung also expressed his condolences to the Wright Family.

COUNCILMAN KOZUB: Councilman Kozub congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

Councilman Kozub congratulated Harry Stevens on his retirement.

Councilman Kozub expressed his condolences to the Wright Family.

Councilman Kozub also congratulated Eileen Liss on Clean Up Day.

COUNCILMAN SCHOENBORN: Councilman Schoenborn congratulated Eileen Liss on Clean Up Day.

Councilman Schoenborn expressed his condolences to the Wright Family.

Councilman Schoenborn congratulated Harry Stevens on his retirement.

Councilman Schoenborn also congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

PRESIDENT PRO-TEM CANTWELL: President Pro-Tem Cantwell express his condolences to the Wright Family.

President Pro-Tem Cantwell congratulated Harry Stevens on his retirement.

President Pro-Tem Cantwell congratulated the Burlington Township Wrestling Team and the 4<sup>th</sup> Grade Boys South Jersey Basketball Travel Team.

President Pro-Tem Cantwell also congratulated Eileen Liss on Clean Up Day.

President Pro-Tem Cantwell announces a brief recess while the Governing Body moves to the Council Chambers for a continuation of the meeting. President Pro-Tem Cantwell invited the public to join the Governing Body in the Council Chambers.

President Pro-Tem Cantwell called the meeting back to order.

April 25, 2017

**PRESENTATION BY ENDEAVOR EMERGENCY SQUAD, INC.**

President Pro-Tem Cantwell introduced Chief David Ekelburg from the Endeavor Emergency Squad, Inc. who then reviewed for the Governing Body Endeavor's 5 year Strategic Plan.

President Pro-Tem Cantwell then called on the Department Heads for any additional comments.

Director Hatfield discussed the Engineering Memo dated April 24, 2017.

Director Painter discussed the agreement Burlington Township will have with the Northwestern University for an educational course pertaining to the Prevention of Community Crises.

Director Painter also talked of the Bancroft Homes on Lardner Road and Mohr Road.

David Serlin spoke about the proposed development at the Burlington Center Mall.

David Serlin also talked about the meeting with Masonic Home on April 26, 2017.

Treasurer Bass spoke of the six Bond Ordinances to be put on the May 9, 2017 Agenda.

Mayor Carlin spoke about the Cramps Family property and highlighted the recent meeting regarding the Redevelopment Plan for the property.

Mayor Carlin also spoke about the RFP's for the Affordable Housing Attorney.

President Pro-Tem Cantwell asked Council to approve a resolution to close the meeting to the public to discuss a possible settlement of a personnel matter of a former employee.

**RESOLUTION TO CLOSE MEETING**

RESOLUTION 2017-080

EXECUTIVE SESSION RESOLUTION

**RESOLVED**, that pursuant to Section 8 of the Open Public Meetings Act the public shall be excluded from that portion of the meeting involving discussion of a possible settlement of a personnel matter of a former employee.

*April 25, 2017*

**FURTHER RESOLVED** that the discussion of such matter can be disclosed to the public only when disclosure will no longer be detrimental to either party concerned.

Motion made by Councilman Schoenborn, seconded by Councilman Green, to close the meeting and shut off the tape.

On roll call the following vote was recorded.

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried and directed that the tape be shut off.

At the conclusion of the closed portion in which matters of a possible settlement of a personnel matter of a former employee were discussed, President Pro-Tem Cantwell called for a motion to reopen the meeting and turn the tape on.

Motion made by Councilwoman Siboczy, seconded by Councilman Kozub, to reopen the meeting and turn the tape on.

On roll call the following vote was recorded.

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

President Pro-Tem Cantwell declared the motion carried and instructed the Township Clerk to re-open the meeting to the public.

President Pro-Tem Cantwell called for a motion to adjourn the meeting.

**MOTION TO ADJOURN**

Motion made by Councilman Jung, seconded by Councilman Schoenborn to adjourn until the Regular Meeting to be held on May 9, 2017 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Schoenborn, Kozub, Jung, Green, Siboczy and President Pro-Tem Cantwell.

NAYS: None.

ABSENT: Howell

*April 25, 2017*

President Pro-Tem Cantwell declared the motion carried.

***COUNCIL ADJOURNED***

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Anthony J. Carnivale, Jr.  
Municipal Clerk

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Michael K. Cantwell  
President Pro-Tem